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HEADQUARTERS OPERATIONS, MAINTENANCE  
AND ENGINEERING DIVISION, OL  
WEEKLY REPORT PERIOD ENDING 19 DECEMBER 1984

I. Progress Report on Tasks Assigned by DCI/DDCI:

None.

II. Items/Events of Major Interest:

*yes* a. Cafeteria Renovations: <sup>A</sup> On Wednesday, 12 December 1984, representatives of the Headquarters Operations, Maintenance and Engineering (HOME) Division, OL, met with Smith, Hinchman & Grylls (SH&G) concerning the noise level in the cafeteria renovation project in the Headquarters Building.

Although SH&G is confident that the planned accoustical treatment of the ceiling, as well as installation of carpeting and placement of upholstered furniture will alleviate the echoing of noise, they have agreed to consult with an accoustical engineer to justify their design and/or present alternative solutions that can be implemented prior to the completion of the construction project. Decibel level readings taken by an architect from OL/HOME showed levels beyond 75 decibels, whereas normal readings in a cafeteria are in the 50-decibel range. *2 f*

B. Renovations continued during the weekend of 14 to 17 December 1984. Three 12-hour shifts were worked by the general contractor and subcontractors. *W*

C. In the North Cafeteria, work continued on the final taping, patching, and sanding operation for the new ceiling to accept the sealing basecoat. This phase is approximately 90 percent complete.

D. The hanging of the new drywall ceiling in the South Cafeteria is completed up to the loft area in the middle bay area, and final sanding and patching operations were started. In the south bay area all the drywall has been installed and the taping and patching operation is over 50 percent complete. The final 36 air diffusers were also installed. (U) *25X1*

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*yes* b. Pedestrian Tunnel Repair: The sidewalk between the bus stop and the tunnel, as well as the handicap ramp, are scheduled to be poured the week of 17 December. The contractor will prepare forms for the new steps and reset the Nathane Hale statue the week of 24 December. *29 yes*

*no* c. Wang Alliance System for OL/HOME: Electric Service Company is presently installing the cabling for the Wang Alliance System for OL/HOME and is expected to be finished approximately 31 December 1984. This timetable necessitates their employees working the next two weekends. The Wang equipment has arrived and is being stored in the UPS battery room. Training for Division personnel is well under way. *no*

*no* d. Vaulting - Room 3E-14 Headquarters Building: The vaulting work in Room 3E-14, Office of the Chief, HOME/OL, has begun. An expanded metal wall was installed by Allied Maintenance the weekend of 15-16 December 1984, and the electrical alarm work is being scheduled. *no*

e. Escort Requirements: The escort requirements levied against the Office of Security for meeting the needs of contractors last week were as follows: 25X1

*yes* DATE REQUIRED SUPPLIED SUPPLEMENTAL OVERTIME ESCORTS *no*

The supplemental escorts from Printing and Photography Division were still not enough to handle the requirements, and there was a shortage of 16 escorts for the week. *2h*

*no* f. Parking: A representative from Real Estate & Construction Division (RECD), OL, and the Parking Coordinator for Operations & Maintenance Branch (O&MB). HOME. OL. met with *no*

Logistics Officer, at Chamber of Commerce Building, on 14 December 1984 to discuss plans concerning the addition of 54 parking spaces. Construction of the new parking lot is to begin on 17 December 1984. As a result of the construction, six parking spaces will be lost for two weeks or more. 25X1

*no* A parking exercise for  is being planned. As soon as they complete surveys of the parking lot, O&MB will be ordering the new 1985-86 parking permits from *no*

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*no* P&PD. Personnel will be notified of the exercise via a Headquarters Notice, and will be required to fill out new carpool application forms for processing.

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*yes* On 15 December, another section of West Parking Lot was turned over to Hymann Construction Company. There are 438 parking spaces left in this lot. A new lot with approximately 100 to 120 parking spaces is being constructed behind the Motor Pool Building. It will not be ready for occupancy until the sewer pipes are installed and crushed rock applied to the area.

*2 i.  
yes*

*yes* g. Closing Out of Work Orders for GSA: ~~OSMB~~ is in the process of closing out all work orders which required GSA personnel to do work in the Headquarters Building. GSA personnel have been reassigned and will be leaving the Headquarters Building on 21 December 1984.

~~HOME~~ ~~spelling~~

*spell out*

*yes 2 i*

*yes* h. Christmas Tree: A 15-foot blue spruce Christmas tree with 250 lights was installed on the quadrangle in front of the main entrance to Headquarters Building for the enjoyment of all personnel on the Compound.

*yes 2 k*

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*no* i. Building: A representative of the Design Section of O&MB met with representatives of the Office of Communications; Physical Security Division, Office of Security; and the component moving into the office area in Building to discuss the renovations necessary for the move. Preliminary approval for the layout was given pending review of final security and communications requirements.

*no*

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*no* j. ORD Redesign - Ames Building: The introduction of word and data processing terminals to the front office and registry of the Office of Research and Development required a new furniture style and rearrangement within existing space. Working with special executive furniture, low security screens, and new modular furniture the Interior Design Consultant has redesigned the Director's clerical area and the registry and placed specified orders.

*no*

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